

**Private Academic Libraries  
KLA Conference Grants/Workshop Grants Application**

**Instructions:**

**Fill out this application, save to your files and then submit via email to:**

Mary Ann Buhler  
Manhattan Christian College  
1415 Anderson Ave.  
Manhattan, KS 66502  
785-539-3571 x218  
[mabuhler@mccks.edu](mailto:mabuhler@mccks.edu)

(You may print out and submit this application by mail to the above address.)

**Deadline for application is: One month prior to the beginning of the conference/workshop.**

**Name:** \_\_\_\_\_

**Library:** \_\_\_\_\_

**Institution:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ (include area code and extension)

**Email:** \_\_\_\_\_

**Please answer the following:**

1. I am employed at the library: \_\_\_ Full-time \_\_\_ Part-time.
2. I have been employed \_\_\_\_\_ years at my present library.
3. I have:
  - a graduate library science degree.
  - an undergraduate library science degree.
  - certification in school librarianship.
  - degree(s) in fields other than library science.
  - other \_\_\_\_\_.
4. Have you previously received a PAL grant? \_\_\_ Yes \_\_\_ No
5. If yes to number 4, please give conference/workshop attended and date of attendance.
  
6. Briefly describe your job responsibilities:

- 7. What conference/workshop are you applying for?
- 8. Please explain why you wish to attend this conference or workshop.
  
- 9. Would institutional funds be available for you to attend this conference or workshop if you received partial funding from PAL?  Yes  No

**Director/Supervisor's Name:** \_\_\_\_\_

**Thank you and good luck!**